

Report to Overview & Scrutiny Committee

Date of meeting: 27 November 2012

Subject: Overview and Scrutiny Work Programme – Six Monthly Review

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Committee Secretary: A Hendry (ext 4246)



Recommendations:

That the current work programme be reviewed in accordance with rule 9.3 of the Overview and Scrutiny Rules having regard to:

- (a) the resourcing and scope of the programme; and**
- (b) the reserve programme and new proposals from members.**

1. (Assistant to the Chief Executive). The Overview and Scrutiny Procedural rules state that 'The Overview and Scrutiny Work Programme shall be of six – months duration and be reviewed at or before the expiration of that six month period'.

2. The current work programme is attached. A review of this plan is therefore now due.

Task and Finish Panels

3. This year three Task and Finish Panels were established:

- (1) Overview and Scrutiny Review Task and Finish Panel;
- (2) Review of Chief Executive Appointment Panel Task and Finish Panel;
- (3) Review of Licensing Services Task and Finish Panel.

Their work is progressing with Panel's 1 and 2 who are hoping to report back before Christmas; Panel 3 will report back by April 2013.

Scrutiny Standing Panels

4. No new Standing Panels were created this year.

Reserve List.

5. A reserve list of scrutiny topics is required to ensure that the work flow of OSC is continuous. OSC will 'pull out' items from the list and allocate them accordingly once space becomes available in the work plan following the completion of existing reviews.

6. To date two new items have been added to the work programme. One is to consider the state of the mental Health Services in the District; the other is to review the state of the Highways in the District. Members can put forward any further suggestions for inclusion in the reserve list either during the meeting or at a later date. Existing review items will be dealt

with first, and then time will be allocated to the items contained in the reserve work plan.

7. Members need to bear in mind that new projects can be added but only if there is capacity among Panels and officers to undertake them.